



## Programme Analyst, Sexual and Reproductive Health (SRH)

<b>Job title:</b>	<b>Programme Analyst, SRH</b>
<b>Level:</b>	<b>NO-B (National Officer)</b>
<b>Position Number:</b>	<b>00012564</b>
<b>Location:</b>	<b>La Paz, Bolivia</b>
<b>Full/Part time:</b>	<b>Full-Time</b>
<b>Fixed term/Temporary:</b>	<b>Fixed Term</b>
<b>Rotational/Non Rotational:</b>	<b>Non-Rotational</b>
<b>Duration:</b>	<b>One year (renewable)</b>

### The Position:

Under the direct supervision by UNFPA Bolivia's Deputy Representative/ Assistant Representative, the incumbent will be responsible for the management of the UNFPA's programs in the Sexual and Reproductive Health (SRH) and Sexual and Reproductive rights (SRR) areas. The Programme Analyst analyses and assesses relevant political, social and **economic trends, guiding and facilitating the delivery of UNFPA's programmes in SRH/SRR.** The position will significantly contribute to joint planning, implementation and monitoring & evaluation of results with governmental partners, civil society organizations, other UN agencies, and community-based actors to achieve expected results in the Country Program Document (CPD). The incumbent will analyze and formulate recommendations on public policies, norms and guidelines related to SRH/SRR and lead the office's strategic advocacy efforts to leave no one behind by promoting innovations and equity approaches.

### How you can make a difference:

UNFPA is the lead UN agency for delivering a world where every pregnancy is wanted, every **childbirth is safe and every young person's potential is fulfilled.** UNFPA's current and new strategic plan (2018-2021 and 2022-2025), focuses on achieving three transformative results: 1) to end preventable maternal deaths; 2) to end unmet need for family planning; and 3) to end gender-based violence and harmful practices. In a world where fundamental human rights are at risk, we need principled and ethical staff, who embody these international norms and standards, and who will defend them courageously and with full conviction. UNFPA is seeking candidates that transform, inspire and deliver high impact and sustained results; we need staff who are transparent, exceptional in how they manage the resources entrusted to them and who commit to deliver excellence in programme results.

### Job Purpose:

Working within a middle-sized and complex Country Office (CO) environment, you will support the effective management of UNFPA activities in the areas of SRH and SRR in a close coordination with other programmatic areas such as Gender equality, Adolescents & Youths, and Population and Development. Specifically, the SRH programs focus on areas such as improved access to, and quality of contraceptive services and supplies, improved maternal health (reduction of preventable maternal deaths), prevention of adolescent pregnancies and improved access to adolescent-friendly SRH services, access to safe abortion/ legal



interruption of pregnancies, and prevention of gender-based or sexual violence and HIV/AIDS, among others.

Through substantive analysis and assessment of political, social and economic trends, you will contribute to project formulation and evaluation, joint programming initiatives and national development frameworks specifically focused on the most marginalized or vulnerable populations.

You will also be responsible for monitoring results achieved during the implementation, guiding the appropriate use of systems and procedures, and developing enhancements as required. In doing so, ensure the coordination and collaboration with program officers based in La Paz and technical assistance to the project officers based in departments.

#### **You would be responsible for:**

- In collaboration with Government counterparts, NGOs, UN agencies, and other partners, contributing to the design and implementation of the country programme, specifically the component of SRH/SRR and its component projects, aligning with Government priorities and UNFPA programme policies and procedures.
- Ensuring appropriate monitoring and oversight mechanisms and systems are established and implemented to ensure the efficient and effective program deliveries through result-based management. These responsibilities include: 1) facilitating the joint work-planning with partners in aligned with the CPD, Strategic Plan and the UN-wide workplans (UN sustainable development cooperation framework), 2) using corporate monitoring tools to suggest corrective actions and ensure the quality financial and technical implementation of programs and reporting; and 3) ensure the national ownership and sustainability of the interventions and programs.
- Analyzing and interpreting the political, social, cultural and economic environment relevant to UNFPA activities, and identifying opportunities for UNFPA assistance and interventions including policy and advocacy with local and national governments. Build and maintain strategic partnerships with the media, civil society, youths-led organizations and other actors or networks that work on SRH/SRR issues.
- Analyzing policy papers, strategy documents and national development plans; generating relevant evidence and data; and preparing briefs and inputs for evidence-based policy dialogue; facilitating technical assistance coordination and implementation of development frameworks. Identify opportunities for UNFPA for upstream, policy interventions to improve national and local public policies and normative framework related to SRH/SRR including evaluations or monitoring of the compliance to public policies.
- Assessing implications of new policy developments and strategies on programme execution, and ensuring their integration.
- Establishing collaborative relationships with executing agencies, experts, government counterparts and other UN agencies to facilitate timely and efficient delivery of project



inputs. Strengthen strategic partnerships with public and private sectors, academics, and other national and regional bodies working in the SRH/SRR areas.

- Assisting in implementing knowledge management strategies and mechanisms to capture lessons learned and good practices, sharing these with management for future planning supporting training needs of project personnel. Support the implementation of studies, evaluations, and surveys relevant to SRH and Population/Development and promote the use of evidence in advocacy and formulation of public policies or programmatic interventions to improve SRH /SRR.
- Promoting innovations to improve efficiency and effectiveness of the SRH program deliveries, especially to reach the most vulnerable populations. Generate evidence from innovations and use them for advocating with governmental partners to ensure scale-up or replication of innovations.
- Ensuring **the programmatic shift from “funding to financing” of the SRH programs** including municipal-level management of contraceptive and SRH supplies, to build sustainability led by national and local governments.
- Supporting the development, implementation, and monitoring of the advocacy and resource mobilization strategy of the CO, by ensuring preparation of relevant technical documentations, i.e. project summaries, conference papers, speeches/talking points, donor profiles, different reports, and participating in related meetings and public events.
- **Supervising and managing the SRH team in UNFPA’s Bolivia CO to ensure the best team performance and collaboration internally and externally.**

#### Qualifications and Experience:

##### Education:

Advanced degree in medicine, health, public health, community health, and/or other related social science discipline **(MD is equivalent to Master’s degree).**

##### Knowledge and Experience:

- At least two **years’** professional experience in program formulation, implementation and monitoring in the field of **SRH/SRR (e.g. maternal health, adolescents’ SRH, prevention of cervical cancer, prevention and attention to gender-based violence, family planning services, safe abortion, and other relevant areas)**, with experience in programme/ project management. Experience working on SRH/SRR of the most vulnerable or diverse populations, such as people living with disabilities, people with diverse sexual orientation, indigenous women and adolescents, is a strong asset.
- Knowledge on national, regional and international policies, norms/ conventions and consensus related to SRH, SRR, gender and population and development.
- Experience or knowledge on the decentralization process or having provided technical assistance to departments and municipalities in formulation and implementation of public policies and norms.



- Sound knowledge and capacity to develop and implement evidence-based advocacy in the field of SRH and SRR.
- Experience working with UN agencies or international cooperation/ organizations and **familiarity with the UN system's policies and procedures is a strong asset.** Practical experience in design, monitoring and evaluation of development projects and sound knowledge on result-based management in planning, monitoring and evaluation, and reporting.
- Experience using office software packages and web-based management systems.

### Languages:

Fluency in English and Spanish including analytical writing; knowledge in any of the local languages is desirable; knowledge of other official UN languages is an asset.

### Required Competencies:

<p><b>Values:</b></p> <ul style="list-style-type: none"> <li>• Exemplifying integrity,</li> <li>• Demonstrating commitment to UNFPA and the UN system,</li> <li>• Embracing cultural diversity,</li> <li>• Embracing change</li> </ul>	<p><b>Functional Competencies:</b></p> <ul style="list-style-type: none"> <li>• Advocacy/ Advancing a policy-oriented agenda</li> <li>• Leveraging the resources of national governments and partners/ building strategic alliances and partnerships</li> <li>• Delivering results-based programmes</li> <li>• Internal and external communication and advocacy for results mobilisation</li> </ul>
<p><b>Core Competencies:</b></p> <ul style="list-style-type: none"> <li>• Achieving results,</li> <li>• Being accountable,</li> <li>• Developing and applying professional expertise/business acumen,</li> <li>• Thinking analytically and strategically,</li> <li>• Working in teams/managing ourselves and our relationships,</li> <li>• Communicating for impact</li> </ul>	<p><b>Managerial Competencies:</b></p> <ul style="list-style-type: none"> <li>• Providing strategic focus,</li> <li>• Engaging in internal/external partners and stakeholders,</li> <li>• Leading, developing and empowering people, creating a culture of performance</li> <li>• Making decisions and exercising judgment</li> </ul>

### Compensation and Benefits:

This position offers an attractive remuneration package including a competitive net salary and other benefits as applicable.



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Approved by:

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*Rinko Kinoshita*  
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Rinko Kinoshita  
Representative  
UNFPA Bolivia

Date:

19 January, 2022